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B.B.A. Examination, June-2023  
FUNDAMENTALS OF COMPUTER  
(BBA-206)  
(New Course)

Time : 3 Hours]

[Maximum Marks : 75

Note: Attempt all the Sections as per instructions.

Section-A

(Very Short Answer Type Questions)

Note : Attempt all the *five* questions. Each question carries 3 marks. Very short answer is required not exceeding 75 words.  $5 \times 3 = 15$

1. What is system software? 3
2. What do you mean by Hybrid Computer? 3
3. Write down any three tabs name available in MS-Word. 3
4. What are Macros? 3
5. What is the Network topology. 3

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[P.T.O.]

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Section-B

(Short Answer Type Questions)

Note: Attempt any *two* questions out of the following three questions. Each question carries 7.5 marks. Short answer is required not exceeding 200 words.  $2 \times 7.5 = 15$

6. Explain the difference between RAM and ROM.  $7\frac{1}{2}$
7. Explain the following:  $7\frac{1}{2}$ 
  - (a) Templates
  - (b) Browsers
  - (c) Mainframe Computer
8. Write down the key board shortcut for the following functions of MS-Word:  $7\frac{1}{2}$ 
  - (a) Saving the current documents
  - (b) Closing the current document
  - (c) Opening the print dialogue box.

Section-C

(Descriptive Answer Questions)

Note: Attempt any *three* questions out of the following five questions. Each question carries 15 marks. Answer is required in detail.  $15 \times 3 = 45$

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9. Explain the development Generation of Computer in detail. 15
10. What are the fundamental components of a computer system? Which components of computer system executes the programme. 15
11. Explain components of Excel window. Discuss tools of MS-Excel. 15
12. What is Internet? Name the five basic services provided by the internet. How these services help Internet users.
13. Write short notes on the following. 15
- (a) Secondary storage devices
  - (b) Header and footer in MS-Word.
  - (c) Folder.

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